



Medford

85 George P. Hassett Dr.
Medford, MA 02155

POSITION: Recreation Program Instructor (s)

DEPARTMENT: Recreation

HOURS OF WORK: Hours are determined based on the needs of program time. Availability during afterschool, school vacation weeks, or weekends a plus.

RATE OF PAY: This is an hourly position scheduled to work 17 hours or less per week. Rate of pay is determined by instructor experience, type of sport/activity, and the instructor's availability.

JOB RESPONSIBILITIES: The purpose of this position is to assist Full Time Recreation staff with a variety of Recreation program offerings. Responsibilities will vary based on program assignments including but not limited to the following: General supervision of youths participating in activities. Assisting staff with sports, arts and enrichment programs. Set-up and clean-up of activity rooms and/or gym. Assist in setting up supplies, materials, and equipment for their activity. Communicate with youths, colleagues and supervisors. Direct involvement with delivery of services to the general public. Provide a safe and positive environment for all participants.

QUALIFICATIONS: Experience in coaching or instructing the programs or activity they are assigned to. Must successfully pass a Criminal Offenders Record Information (CORI). First Aid and CPR certification a plus.

PHYSICAL ACTIVITY REQUIREMENTS:

While performing the duties of this job, the employee is frequently required to walk, stand, sit, talk or hear. The employee is occasionally required to use hands to finger, handle, feel or operate objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to climb or balance; stoop, kneel crouch, or crawl.

The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

While performing the duties of this job, the employee occasionally works near moving mechanical parts or in outside weather conditions. The employee is occasionally exposed to wet and/or humid conditions, fumes, toxic or caustic chemicals.



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DEADLINE TO APPLY: Open until filled

Qualified candidates should apply, and submit an application located on the Recreation website under General Info to:

Personnel Department
City of Medford
85 George P. Hassett Drive
Medford, MA 02155

or send cover letter and resume
with the job title in the subject line
to
jobs@medford-ma.gov

"The City of Medford is an Equal Opportunity/Affirmative Action/504 Employer. Women, Minorities, Veterans and Persons with Disabilities are encouraged to apply. City of Medford residents are especially encouraged to apply."