



LEGAL NOTICE

CITY OF MEDFORD

REQUEST FOR QUALIFICATIONS

**ARCHITECTURE, URBAN DESIGN AND CONSULTING SERVICES – SMALL
BUSINESS FAÇADE IMPROVEMENT PROGRAM 22-0126**

The City of Medford, Massachusetts, acting through its Office of Planning, Development, and Sustainability, is seeking proposals from qualified Consulting Firms for architecture, urban design, consulting and project management services for projects through the City's Small Business Façade Improvement Program (FIP).

This project is being Electronically Bid (E-bid). Statements of Qualifications shall be submitted online to www.BidNetDirect.com prior to February 11, 2022, at 10am. Hard copy proposals will not be accepted by BidNetDirect.com. You can register to become a proposer online at www.BidNetDirect.com. For assistance, contact BidNetDirect.com at 800 835 4603.

Request for Qualification Documents will be available online at:
<https://www.bidnetdirect.com/massachusetts/cityofmedford> on Thursday, January 6, 2022 at 1pm. All plan holders must have an active online account on www.BidNetDirect.com to acquire documents, receive project notifications, and to submit your proposal electronically (One fully integrated PDF file). All questions must be submitted to bidnetdirect.com by 5pm on Tuesday February 1, 2022.

Each statement of qualification shall be submitted in accordance with the instructions with the Submission Requirements within the RFQ and M.G.L. c. 30B S 1(b)(32A). It is the responsibility of prospective proposers and or bidders to check www.BidNetDirect.com for new information via any addenda or modifications to this solicitation. Addenda will be emailed to all Plan holders registered with BidNet.

The City reserves the right to reject any and all statements of qualification, in whole or in part, as determined to be in the best interest of the City and to waive minor informalities.

Fiona Maxwell
Chief Procurement Officer
781-393-2465