



City of Medford Adopt-a-Site Program

Businesses, organizations, families, and other entities are invited to adopt parcels of land to maintain, beautify, and use as a unique marketing opportunity. Entities will select preferred spaces and the city will assign the space based on availability and other factors. There is no fee to adopt the land, but entities must follow specific guidelines and expectations in order to participate in this program.

Contact Name:

Date:

Business or Organization Name *(if applicable):*

Address:

Email Address:

Phone:

Please select which best describes your entity:

Corporation

Small Business

Organization

School

Religious Institution

Family/Individual

Other

Please describe the site you would like to adopt, including specific location:

Please describe what you plan to do with the site:

Are the individuals who will be working on the land covered by workman's compensation under your organization? *(Please select one):* YES NO

When will you commence working on the space?:



City of Medford Adopt-a-Site Program Information

Businesses, organizations, families, and other entities are invited to adopt parcels of land to maintain, beautify, or use as a unique marketing opportunity. The following are design, maintenance, and signage requirements that must be followed in order for this agreement to remain in effect.

The process:

Adopting land is free, and the adoption agreement will last for one year; the land sponsor will be invited to re-apply each year. To adopt land, entities must first identify the land they are interested in adopting. They then must fill out an application identifying this land and proposing how they will design it.

General Rules:

1. Sponsors will be responsible for keeping the area planted in good condition and free of weeds
2. Sponsors will ensure proper watering takes place

Design and Maintenance Rules:

1. Trees may not be planted on the land without the City of Medford's prior permission
2. Height of plantings should not obstruct traffic views
3. If planted items perish during the season they are to be removed or replaced as needed
4. At season's end, the area needs to be cleaned and all annuals removed
5. Signage is permitted, but must follow City sign requirements (see below)
6. Adoption agreement can be voided if these design and maintenance rules are not followed.

Safety Precautions:

All sponsors must follow safety rules specific to their parcel of land and type of entity sponsoring the land. Some parcels are in high-traffic areas, and can only be assigned to entities that have insurance coverage or workman's compensation.

Sign Requirements:

Any signs placed on land must be approved by the City of Medford and can be no larger than 28"x28". Signs must be secured to avoid uprooting by inclement weather.

This agreement will be in effect from _____ to _____. The individual or group agrees that it will indemnify and hold harmless the City of Medford, agents and employees from any claim, loss, damage, cost, charge or expense arising out of any act, action, neglect or omission by the individual or group during the performance of this Agreement, whether direct or indirect, and whether to any person or property to which the City, its agents or employees may be subject. This Agreement is non-transferable and non-assignable in whole or in part without written consent from the City of Medford.

Site Sponsor Signature

Date

Mayor Signature

Date

City of Medford, Office of Mayor Stephanie M. Burke

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