



Medford City Council
The Twenty-fifth Regular Meeting
Medford, Massachusetts
June 28, 2016

Frederick N. Dello Russo, Jr., Council President
Breanna Lungo-Koehn, Vice President
Richard F. Caraviello
John C. Falco, Jr.
Adam Knight
Michael J. Marks
George A. Scarpelli

Council President Frederick N. Dello Russo Jr., called the Twenty-fifth Regular Meeting of the Medford City Council to order at 7:00 P.M at the Howard F. Alden Memorial Auditorium, Medford City Hall.

ROLL CALL

SALUTE TO THE FLAG

RECORDS

The Tabled Records of the Meeting of June 14, 2016 were passed to Councillor Marks.

The Records of the Meeting of June 21, 2016 were passed to Councillor Scarpelli

The Records of the First Special Meeting on June 18, 2016 were passed to Councillor Caraviello

The Records of the First Emergency Meeting on June 20, 2016 were passed to Councillor Falco

Commendations: Medford High School Crew Team Silver Medal at State Championships

MOTIONS, ORDERS AND RESOLUTIONS

16-571-Offered by Councillor Marks

Be It Resolved that the DO NOT ENTER and ONE WAY SIGNS on Newbern Ave be made larger or fixed at a reasonable eye sight level. Over the past two weeks cars are going up NEWBERN rather than down and causing a public safety issue.

16-572-Offered by Vice President Lungo-Koehn

Be It Resolved that in all future Board of Appeals hearings notices are sent to ALL people within the 300 feet radius of the requesting property.

16-573-Offered by Vice President Lungo-Koehn

Be It Resolved that the administration provide the City Council with an update on what is being done on the city side regarding the low flying noise from airplanes in our community.

COMMUNICATIONS FROM THE MAYOR

16-574-

June 23, 2016

To: President Frederick Dello Russo and Members of the
Honorable Medford City Council

From: Mayor Stephanie M. Burke

Re: Amendment to Chapter 26, entitled "Education" of the Revised Ordinances of the City of Medford pertaining to the accountability of universities and colleges

Dear Mr. President and Members of the Medford City Council:

I respectfully request and recommend that your Honorable Body approve the following amendment to Chapter 26 of the Revised Ordinances of the City of Medford.

This Amendment will assist the city to better address the myriad of issues that arise when students live off-campus. Specifically it provides a mechanism through which post secondary schools within the city will collect and maintain records of their locally residing off-campus student population. This will assist the city to better provide security and regulatory enforcement services for the off campus student population and to residents of the city in general.

A full text of the proposed amendment follows.

Sincerely,
(signature file/paper)
Stephanie M. Burke, Mayor

SMB/mr

**An Ordinance Amending Chapter 26
Entitled "Education"
of the
Revised Ordinances of the City of Medford**

University and College Accountability

BE IT ORDAINED: By the City Council of the City of Medford that Chapter 26 of the Revised Ordinances of the City of Medford, as most recently amended, is hereby further amended by inserting after the present ARTICLE II, the following ARTICLE III.

ARTICLE III. – UNIVERSITY AND COLLEGE ACCOUNTABILITY

Sec. 26-41. – Definitions.

Unless specifically indicated otherwise, these definitions shall apply and control in the article.

Campus means any real property owned by a school.

City means the City of Medford.

Directory means the compilation of names, addresses, telephone numbers, statuses, and expected graduation dates gathered by a school in compliance with these sections.

School means any post-secondary educational institution that provides individuals with a degree or certification upon completion of a curriculum and owns or leases property within the city that houses students at that school.

Student means any person who is enrolled in the school, whether full time or part time.

Sec. 26-42. – Purpose.

Many students live within the campuses of their respective universities and colleges. These students receive the benefit of their school's security or campus police services in addition to the city's police services. Because the schools know where their on-campus students live, the schools are better positioned to provide the security and regulation enforcement services necessary to protect students and property in these on-campus regions.

Many students, however, live outside the campuses of their respective universities and colleges. When schools do not know where their off-campus students live, it is more difficult to assess and satisfy off-campus security and regulatory enforcement needs. Therefore, it is essential for schools within the city to collect and maintain records of the locally residing off-campus student population to better assist the city in its provision of security and regulatory enforcement services for residents of the city.

Sec. 26-43. – Collection of records – Directory

Each and every school in any part of the city shall collect and maintain a directory of the names, complete addresses, statuses (i.e., undergraduate or graduate, part time or full time), expected graduation dates, and telephone numbers of all students enrolled at the school. In addition, the school shall collect and maintain a list of all properties currently owned, leased, rented, or operated by the school for use as students' residences. The addresses and telephone numbers collected for the purposes of these sections must reflect where the student actually resides locally and at what phone number the student can be reached for the period in which the student resides in the city.

Each and every school shall collect the required directory information no less than twice each calendar year such that any school on a semester system shall collect and update the required directory information no later than 30 calendar days following the first day of each semester, and any school on a quarterly system shall collect and update the required directory information no later than 30 calendar days following the first day of the first quarter of each academic year, and every alternating quarter of the academic year thereafter.

Upon collection, all information collected for the directory shall be organized and maintained by the school in such a way that the required information is easily accessible and understandable to any authorized school official.

All schools shall be responsible for publicizing to their students the limitations of the city's zoning ordinance which limits occupancy to not more than three¹ unrelated individuals.

Sec. 26-44. – Report and statistics supplied to the city.

Each and every school shall supply a report with required statistics to the city. This report shall be based on the most current information in the directory. The information in the report shall be compiled by the school within 45 calendar days of the beginning of each semester or quarter that information is gathered. The report required by this section shall include, but not be limited to:

- (1) The total number of students enrolled at the school as of the date of collection of the directory information;
- (2) The total number of students enrolled at the school as of the date of collection of the directory information that reside on the campus of the school;
- (3) The total number of students enrolled at the school as of the date of collection of the directory information that reside off campus of the school in the city;
- (4) An anonymous breakdown of the number of students enrolled at the school as of the date of collection of the directory information that reside off campus of the school, organized by address and unit number, and also including ZIP code, student status (i.e., undergraduate or graduate, part time or full time) and expected graduation date; the breakdown shall further include, from the following list, the type of off campus housing each student resides in:
 - a. Property owned, leased, rented, or operated by the school;
 - b. The home of a family member; or
 - c. Other private housing, and

¹ See, Revised Ordinances of the City of Medford Section 94-2 containing the definition of "Lodginghouse".

- (5) A complete list of the addresses of all properties currently owned, leased, rented, or operated by the school at which students are housed.

Each and every school shall forward with 45 calendar days of the beginning of each semester or quarter that information is gathered the report required by this section to the clerk of the city and the clerk shall forward the report to the mayor of the city and the superintendent of the office of inspectional services. The clerk also shall docket the report and include the docket on the agenda of the next occurring meeting of the City Council. The failure or refusal of a school to forward the report shall be deemed an event of non-compliance with the provisions of these sections.

Sec. 7-155. – Violations.

It is unlawful for any school to fail to comply with the requirements of this section. The provisions of this section may be enforced by the City of Medford Building Department by a noncriminal disposition pursuant to G. L. c. 40 § 21D. Each violation of a provision of this section is a separate and distinct offense, and in a case of continuing violation, each day that the violation continues constitutes a separate offense. The imposition of penalties herein prescribed shall not preclude the city from instituting other remedies to abate violations of this article including the enforcement of the provisions of this Article by any proceeding in law or equity.

UNFINISHED BUSINESS

<u>'15-605</u>	Hearing National Grid & Verizon Canal St		
	IN CITY COUNCIL	AUGUST 11, 2015	TABLED
<u>'15-816-</u>	Transfer \$250,000 from sale of real estate for 5 kiosks improvements		
	IN CITY COUNCIL	DECEMBER 22, 2015	TABLED
<u>'16-009-</u>	No Confidence		
	IN CITY COUNCIL	JANUARY 5, 2016	TABLED Council Rule 29
<u>'16-063</u>	School Committee Policies Future Bomb Threats		
	IN CITY COUNCIL	FEBRUARY 9, 2016	TABLED
<u>16-472</u>	Accounting Use of school facilities for Fee or Donation		
	IN CITY COUNCIL	MAY 10, 2016	TABLED
<u>'16-529</u>	Residents address pedestrian safety		
	IN CITY COUNCIL	JUNE 7, 2016	TABLED

<u>'16-533</u>	FY 2017 Budget Municipal & School \$162,100,545		
	IN CITY COUNCIL	JUNE 7, 2016	TABLED
<u>'16-534</u>	Authorize City of Medford community electricity aggregation		
	IN CITY COUNCIL	JUNE 7, 2016	TABLED
<u>'16-546</u>	Revise Chapter 66 Ordinance non-union officers & employees		
	IN CITY COUNCIL	JUNE 14, 2016	FIRST READING PASSED
<u>'16-568</u>	FY 2016 Year End Transfers		
	IN CITY COUNCIL	JUNE 21, 2016	TABLED

PUBLIC PARTICIPATION

COUNCIL PAPERS IN COMMITTEE

Reports Due/ Deadlines

Records:

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Councillor Caraviello
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Councillor Falco

Adjournment: