

DRIVEWAY OPENING PROCEDURES

Name: _____ Phone #: _____

DATE: _____

ADDRESS: _____

*** Is driveway opening on a State Highway? _____ Y _____ N

If so, applicant must file application with Mass Highway Department.

*** The maximum width of driveway openings shall be 20 feet in residential districts and 30 feet in all other districts.

1. Contact the Building Department for approval, located at City Hall on the first floor.

APPROVED []

DENIED []

BY: _____
Building Commissioner

Contact the Traffic Commission for approval, the Traffic Commission Chairperson is Chief Sacco, located at the Police Station on Main Street.

APPROVED []

DENIED []

BY: _____
Traffic Commissioner Chairperson

2. If approved, contact one of the suggested contractors listed below for competitive prices.
3. Obtain permit from Engineering Department, located at City Hall, Room 300. **NOTE:** A \$5,000 bond must be posted either by the Contractor or the owner at the time of applying for the permit.
4. Sidewalk and driveway apron must be put back to prior condition or better; i.e. 6" cement concrete removed, cement concrete put back.

CONTRACTORS FOR DROPSTONESMystic Paving Inc.
(781) 395-5275J.A. DePrimeo, Jr. Co.
(781) 646-9563Cooper Brothers Paving
Medford
(781) 393-9733J. Donlon & Sons
Winchester
(781) 729-8286

PLEASE REMIT THIS SIGNED COPY TO THE ENGINEERING OFFICE TO RECEIVE PERMITS