



**CITY OF MEDFORD
REQUEST FOR PROPOSALS
DIGITAL SCAN VOTE TABULATORS
RFP 17-0180**

The City of Medford is seeking proposals from qualified bidders to provide Digital Scan Vote Tabulators and maintenance. The firm must be licensed and lawfully engaged in providing such services in the State of Massachusetts. The Contract shall commence immediately upon signature of the Contract and will end on or about June 30, 2020.

Copies of the Request for Proposals may be obtained, free of charge, on or after May 8, 2017, from the Procurement Office, Medford City Hall, Room 105, 85 George P. Hassett Drive, Room 105, Medford, MA 02155, or by emailing Erin Carson at ecarson@medford-ma.gov.

If bidders want to view the existing equipment available for trade-in, they can schedule an appointment with Ed Finn, City Clerk @ efinn@medford-ma.gov before the bids are due.

Submissions must be received no later than **02:00 pm on June 8th, 2017** in the Purchasing Office, Room 105. Proposers are asked to submit one original and two(2) copies of each proposal in a sealed envelope clearly marked "**RFP 17-0180 Digital Scan Vote Tabulators.**" Proposals received after the time and date indicated will not be considered.

The City of Medford is an Equal Opportunity Employer. MBE/WBE/DBE are encouraged to participate in this process. The City of Medford reserves the right to reject any or all proposals, to waive any minor informalities and to engage the services of a qualified firm as it deems to be in the best interest of the City.

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