



**CITY OF MEDFORD
REQUEST FOR PROPOSALS
LED STREET LIGHTING DESIGN AND AUDIT
17-0351**

This Request for Proposals (RFP) is being issued by the City of Medford to solicit responses from qualified designers to develop and manage an LED streetlight retrofit. The designer is required to develop a design for the LED streetlight retrofit, and assist in procurement and installation phases and manage the construction process. Additionally, prior to beginning the design phase the designer will perform a GIS inventory assessment and an Audit Report. The designer must have demonstrable experience in LED streetlight technology, LED streetlight design and construction management.

Note: The designer will not be permitted to submit a bid for the product or installation.

RFP Availability: Copies of the RFP may be obtained, free of charge, on or after **January 9, 2017**, from the Procurement Office, Medford City Hall, Room 105, 85 George P. Hassett Drive, Medford, MA 02155, or by emailing Thupten Chukhatsang at tlama@medford-ma.gov.

Please read this entire document before responding or submitting questions.

Proposal Due Date: Submissions must be received no later than **2:00 PM on February 2, 2017** in the Purchasing Office, Room 105. Proposals received after the time and date indicated will not be considered.

The City of Medford is an Equal Opportunity Employer. MBE/WBE/DBE are encouraged to participate in this process. The City of Medford reserves the right to reject any or all proposals, to waive any minor informalities and to engage the services of a qualified firm as it deems to be in the best interest of the City.

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