



**CITY OF MEDFORD  
INVITATION FOR BID  
FOR  
FIRE ALARM TESTING AND ON-CALL REPAIR SERVICES  
17-0325**

**Sealed Bids** for Fire Alarm Testing and On-Call Repair Services will be received at the Office of the Chief Procurement Officer, City Hall, Room 105, 85 George P. Hassett Drive, Medford, MA 02155 **until 2:00 PM, Thursday, December 15, 2016**, immediately after which the bids will be opened and read publicly. The Contract term will be for three (3) years.

Bid documents will be available on or after 11:00 AM, Wednesday, November 23, 2016 in person at the Purchasing Office, Medford City Hall, Room 105, or by email by contacting Thupten Chukhatsang at [tlama@medford-ma.gov](mailto:tlama@medford-ma.gov).

**Bid Deposit:** Bid bond, cash, or certified or Treasurer's check in an amount not less than five percent (5%) of the value of the proposed work.

**Surety Bonds:** Labor & Materials Payment Bond - 50% of Contract price

Insurance Coverage is required at time of award.

**PRE-BID Conference:** The City has scheduled a pre-bid conferences at Medford High School, 489 Winthrop Street. It is **recommended** for all bidders to attend the Pre-bid conference which will be followed by a site visit.

**The pre-bid conference is scheduled for 10:30 AM, on Tuesday, November 29, 2016.**

This Contract is in accordance with Chapter 149, Section 44A-D inclusive

Massachusetts Labor Laws regarding Employment conditions apply. **Massachusetts Minimum Wage Rates apply to this Contract.**

The City of Medford reserves the right to accept any bid, in whole or in part, to reject any/or all bids and to waive minor irregularities and/or informalities as it deems to be in the best interest of the City. The City is an Equal Opportunity Employer, and encourages MBE/WBE/DBE participation in response to the bid process.

Shab Khan  
Chief Procurement Officer  
[skhan@medford-ma.gov](mailto:skhan@medford-ma.gov)