



## LEGAL NOTICE

### CITY OF MEDFORD INVITATION FOR BID COUNCIL CHAMBER INTERIOR REPAIRS PROJECT TO MEDFORD CITY HALL 17-0017

The City of Medford invites sealed bids from qualified general contractors for the Council Chamber Interior Repairs Project to Medford City Hall in accordance with the Bid Documents prepared by Russo Barr Associates, Inc., 55 Sixth Road, Suite 6, Woburn, MA 01801.

The general scope of work includes:

The work contemplated by the Contract Documents includes the Work of all trades required and all labor, equipment, materials and supervision necessary and incidental to the Work indicated. The work of this contract includes selective demolition and renovations of existing construction. The work required by the Contract Documents includes the Work of all trades required and all labor, equipment, materials and supervision necessary and incidental to the Work indicated. The following descriptions of the Work represent a brief summary of the Project. For additional and more complete information refer to the Project Manual and Drawings. The Drawings indicate and show limits of construction for this Project. The Drawings and Project Manual are complementary to each other and both shall be followed to complete the Work.

The project scope consists of Council chambers interior wood veneer replacement and plaster wall and ceiling repairs on the second floor level and plaster window and window trim work on mezzanine floor level. The intent is to provide a sound, working wall and ceiling system that is in new condition. At project completion, Contractor shall provide a written guarantee that covers all defects in workmanship and materials for a period of one (1) year from date of acceptance, and a veneer manufacturer's two (2) year warranty.

The total estimated value of this Contract is \$200,000.

**General Bids** will be received until **2:00 PM** on **March 30, 2017**. Bids received after the specified times will not be considered and will be returned unopened to the bidder.

**A Pre-Bid Conference will be held at 10:00 AM on March 23, 2017 in the Council Chambers, Medford City Hall, 85 George P. Hassett Drive, Medford, MA 02155. All bidders are encouraged to attend.**

Bid documents will be available on or after 11:00 AM, March 16, 2017 at the Purchasing Office, Medford City Hall, Room 105, 85 George P. Hassett Drive, Medford, MA 02155. Hard Copies will be available for pick-up for a non-refundable fee of \$100.00 payable to the City of Medford. Electronic copies will be available on a CD for pick-up or for delivery with the requester's FedEx account number. Please contact Thupten Chukhatsang, Assistant Purchasing Agent, tel: 781.393.2465, [tlama@medford-ma.gov](mailto:tlama@medford-ma.gov) to request the bid documents.

Each General Bidder (General Construction) must obtain and submit a copy of the **DCAMM Certificate of Eligibility** showing that it is eligible to bid on the category and dollar amount of this Project. Each General Bidder must also obtain and submit a **DCAMM Update Statement** with its bid.

**Bid Deposit:** Bid bond, cash, or certified Treasurer's check in an amount not less than five percent (5%) of the value of the proposed work.

**Surety Bonds:** Labor & Materials Payment Bond – one hundred percent (100%) of the value of the proposed work; Performance Bond – one hundred percent (100%) of the value of the proposed work

This bid is subject to the provisions of M.G.L. Chapter 149 as amended to date. Insurance coverage is required at the time of award.

The City of Medford is an Equal Opportunity Employer and encourages MBE/WBE/DBE participation in response to the bid process. **Massachusetts Prevailing Wage Rates apply to this Contract.**

The City of Medford reserves the right to accept any bid, in whole or in part, to reject any or all bids and to waive minor irregularities and/or informalities as it deems to be in the best interest of the City.

Shab Khan  
Chief Procurement Officer  
781-393-2464  
[skhan@medford-ma.gov](mailto:skhan@medford-ma.gov)