

ELECTION DAY LEGAL SUMMARY

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Introduction

This booklet is intended to provide an overview of the Massachusetts General Laws which address some common situations that may arise on Election Day. Other information contained in the booklet includes Election Day activities. Activities in the polling locations include those provisions that apply to candidates and their observers as well as the rules and regulations pertaining to poll workers. For official information, please refer to the General Laws and Code of Massachusetts Regulations cited.

Polling Hours

The minimum hours polls are open are set by state law, although city council and town selectmen actually set the hours in conjunction with these statutes and local ordinances and by-laws. For state elections and city elections, polling locations must be open at least thirteen hours and for town elections, polling locations must be open at least four hours. G. L. c. 54, § 64 (1998 ed.). For state primaries, polling locations must be open at least thirteen hours. G. L. c. 53, § 43 (1998 ed.). For certain city preliminaries, the polling locations must be open at least six hours. G. L. c. 43, § 44A (1998 ed.).

Activities in the Polling Location

On Election Day, certain activities are prohibited within the polling location and within 150 feet of the polling place. General Law chapter 54, section 65 prohibits within 150 feet of a polling location, among other things, the posting, exhibition, circulation, or distribution of material--including pasters, stickers, posters, cards, handbills, placards, pictures or circulars--intended to influence the action of the voter. G. L. 54, § 65 (1998 ed.).

Consistent with the activities restricted by statute, the implementing regulations prohibit the solicitation of votes for or against, or any other form of promotion or opposition of, any person or political party or position on a ballot question, to be voted on at the current election. 950 C.M.R. § 53.03(18)(d); 950 C.M.R. § 54.04(22)(d). Accordingly, a person standing within 150 feet of a polling location, including observers in the polling location, may not: hold any campaign sign; hand any person literature intended to influence the voter's action at the polls; wear any campaign buttons or identifying signage; solicit a person's vote for or against a candidate or question on the ballot; or, distribute stickers. Circulators of nomination papers, initiative and referenda petitions are also restricted from soliciting signatures within 150 feet of a building entrance door to a polling place. G. L. c. 54, § 65 (1998 ed.). This is true even where the nomination papers, initiative petition or referendum have nothing to do with the current election.

General Law chapter 54, section 65, does not limit the voter themselves from bringing material into the voting booth. They can bring preprinted brochures or pamphlets, or their own notes. The voter may also bring with them a sticker, handed to them on their way into the polls by one of the write-in candidates, to affix to the ballot. However, there are criminal penalties for exhibiting such materials. Accordingly, voters should not display campaign literature while in the polling location. Additionally, it is incumbent on the election officers to check the voting booths regularly to see that no one has left any materials behind. 950 C.M.R. § 53.03(18)(b); 950 C.M.R. § 54.04(22)(b).

Political Signs

Signs intended to influence the action of voters are subject to both statutory and regulatory directives. It is well settled that no person may hold a sign that attempts to influence the voter, or leave such a sign unattended, within 150 feet of a polling location.

G. L. c. 54, § 65 (1998 ed.). However, other issues often arise on Election Day relative to the holding and posting of unattended signs. There are no state statutes addressing unattended signs on public property. However, if the sign is on state land, for example on a rotary or highway, the state police will remove it where they believe it to be a traffic or safety hazard. On the municipal level, it is quite common for a by-law to exist, either regulating or forbidding the posting of signs on public property.

Frequently municipalities also have by-laws regulating the posting of signs on private property. By-laws regulating the posting of political signs have included regulation of: the size of the sign, the number of signs on a piece of property, and the time period during which the sign may be exhibited. If the municipality has such a by-law, it is the law in that municipality, and must be complied with.

Observers

Observers are allowed inside the polling place, outside the guardrail, unless they are disorderly or obstruct the access of voters. 950 C.M.R. § 53.03(18)(a); 950 C.M.R. § 54.04(22)(a). Such observers may keep notes including marked voting lists. *Id.* The poll workers at the check in table must announce the names of the voters loud enough for the observers to hear. 950 C.M.R. § 53.04(4); 950 C.M.R. § 54.04(5). The pertinent

regulation states:

To achieve the legal requirement that the election be held in public view, observers shall be allowed inside the polling place, outside the guardrail, unless they are disorderly or obstruct the access of voters. Observers may keep notes including marked voting lists. If there are so many observers in the polling place that they obstruct voters, they may be asked to cooperate in collecting information. The warden may exclude from the polling place any person who is disorderly or who obstructs the access of voters.

950 C.M.R. § 53.03(18)(a); 950 C.M.R. § 54.04(22)(a).

Observers may not request the names and addresses directly from voters or interfere with the check in process in any way. Rather, the observers should be listening as the election workers request such information. If the observer intends to keep notes on a voting list, the observer must request copies of voting lists prior to Election Day. There is no obligation for local election officials to provide a voting list to a candidate on Election Day or to respond to any questions from observers. Observers should only communicate with the warden of the polling location and no other poll workers. If an observer cannot hear the names being announced by the poll workers, the observer should notify the warden.

Observers are positioned behind the guard rail but close enough to be able to hear the names and addresses of voters as they check in. There is no obligation for the polling location to provide a table or other equipment for observers. Pursuant to 950 C.M.R. § 51.00, each polling location must be accessible. To meet the accessibility standards, many polling locations have little spare space. Accordingly, there may not be enough room to accommodate many observers. If the presiding officer determines that there are too many observers for the polling location, the presiding officer may ask the candidates to "pool" the information gathered by a smaller number of observers.

The presiding officer, pursuant to their authority to maintain order and decorum in the in the polling place, and to prevent interference with the voters, may determine that the number of observers, or their behavior, is disruptive. In such situations, the presiding officer may remove an observer interfering with the election process.

Challenging Ballots

Any person may challenge a voter for any legal cause. G. L. c. 54, §§ 85, 85A (1998 ed.); 950 C.M.R. 54.04(23). Such reasons are numerous and include that a person: is not who they say they are; does not live where they say they live; is not registered in the correct district; is not qualified to vote by absentee ballot; was not registered to vote by the close of registration; or, has already cast a ballot. It is not sufficient for the challenger to simply say that a voter is not qualified; the challenger must state the specific reason for challenging the right of a person to vote, and that specific reason must be recorded on the ballot. If a person makes a challenge for an unspecified reason, the election worker should thereafter ask the challenger what

specific reason they wish to have recorded. If, after being so questioned by the election official, the challenger gives no specific reason, the voter should be permitted to vote, and should not be considered a challenged voter.

Once the warden, clerk or election officer is informed that a voter's ballot is being challenged, the election officer must:

- 1) **issue the challenged voter's oath to the challenged voter; (the *challenged voter's oath* is as follows: "You do solemnly swear (or affirm) that you are the identical person whom you represent yourself to be, that you are registered in this town and that you have not voted at this election.."); and**
- 2) ***before the ballot is marked*, require the challenged person to write his name and current residence on the ballot;**
- 3) **the warden then adds the name of the challenger to the ballot and the cause of the challenge. G. L. c. 54, § 85 (1998 ed.).**
- 4) The ballot is then cast and counted like all others.

Please note that there are criminal penalties for challenging a qualified voter for purposes of intimidation, or of ascertaining how they voted, or for any other illegal purpose. G. L. c. 56, § 31 (1998 ed.).

Challenging Absentee Ballots

When an absentee ballot is challenged, no challenged voter's oath may be issued, as the voter is not present. Therefore, the warden bears the responsibility of recording the name and address of the voter on the ballot. G. L. c. 54, § 96 (1998 ed.).

Should a candidate believe that there are violations of the statutes governing the application for or casting of absentee ballots, his observers must challenge those ballots as the warden announces the names of the absentee voters. Taking this proactive approach allows the ballot, and therefore, the vote contained thereon, to be identified with a specific person, and preserves the issue for a potential recount. See G. L. c. 54, § 135 (1998 ed.). If a candidate neglects to challenge such voters, the votes cast cannot be deducted from the appropriate candidate at a recount as there will be no way to link a specific ballot to a specific voter. At that point, if the candidate believes such votes will make a difference in the outcome of the election, the candidate will be forced to pursue a remedy in court. G. L. c. 56, § 59 (1998 ed.). To avoid such a result, the candidate should review the list of absentee voters required to be available prior to the election, and instruct his observers accordingly. See G. L. c.54, § 91 (1998 ed.) (lists shall be prepared by the clerk, arranged by voting precincts, of the names and addresses of all voters on whose applications for absent voting ballots the certificate has been executed, and shall post copies of such lists for public inspection).

Voting Later in Person by an Absentee Voter

A person who has completed an absentee ballot who later wishes to vote in person on Election Day may do so if her ballot has not yet been processed. The voter,

at check in, may request from the presiding officer that they be permitted to vote at the polls. G. L. c. 54, § 100 (1998 ed.). If the warden determines that the voter's absentee ballot has not yet been processed and that the individual is otherwise qualified to vote—for example, the voter is asked to show identification which proves their identity and address—the warden may issue the voter a certificate allowing the person to cast a ballot at the polls. Id. The capital letter "C" should then be placed next to the voter's name, and the certificate should be attached to the voter list and be maintained as part thereof. Id. When the warden later comes across that individual's absentee ballot, the warden must mark across the face of the envelope, "Rejected as Voted in Person," and the envelope must be preserved and destroyed in the manner provided by law for the retention, preservation and destruction of official ballots. Id.

Inactive Voters

General Laws chapter 54, section 67 requires that voting lists be delivered to the officers responsible for of the check-in, and to the officers responsible for the check out. The municipality must maintain separate lists of active and inactive voters. G. L. c. 51, § 55 (1998 ed.). However, a single list may be maintained where the inactive voters are designated as such on the list. Id. General Laws chapter 51, section 59 and the applicable regulations require that when inactive voters arrive to check in, they must be presented with an ***Affirmation of Current and Continuous Residency***. G. L. c. 51, § 59 (1998 ed.); 950 C.M.R. § 53.03(5); 950 C.M.R. § 54.04(6).

The check in process for inactive voters involves a number of steps. The pertinent regulation states in pertinent part:

If the name, address or party enrollment of a person claiming the right to vote appear on the voting list as an inactive voter, the presiding officer shall allow such inactive voter to vote upon written affirmation by the inactive voter of his current and continuous residence in the municipality. . . , signed under the penalty of perjury.

950 C.M.R. § 53.03(5)(a); 950 C.M.R. § 54.04(6)(a).

An inactive voter must therefore be provided with the form known as an ***Affirmation of Current and Continuous Residency***, in order to provide the voter with the opportunity to affirm in writing, signed under the penalty of perjury, that they do currently live, and have continuously lived within the municipality. Id. ***If the voter's name is on the inactive voters list, the poll worker must also request identification containing the voter's name and current address.*** 950 C.M.R. § 53.03(5)(b); 950 C.M.R. § 54.04(6)(b). If the voter has moved within the municipality, the voter should vote where he is listed on the voter list. Id. Should an inactive voter fail to show identification with his current address, **the election official must challenge the voter's ballot** in accordance with the procedures set forth in the "Challenge" section.

Identification

An election officer, authorized to do so by the local election officials, may request any voter to present written identification. 950 C.M.R. § 53.03(5B); 950 C.M.R. § 54.04(6B). The requests must not discriminate in any way and may therefore be: entirely random, consistent, or based on reasonable suspicion. Id. Suitable written identification includes: a driver's license, recent utility bill, rent receipt on a landlord's printed letterhead, lease, duplicate copy of a voter registration affidavit, or any other printed identification which contains the voter's name and current address. Id. Please note that there is no provision which permits observers to request identification from any voter or even to communicate with voters.

Voter Assistance

A voter who informs the warden that from blindness or other physical disability or inability to read or to read in the English language that they are unable to prepare their ballot or register their vote is entitled to receive assistance to do so. G. L. c. 54, § 79 (1998 ed.). The voter may designate a person of their choice to assist them. Id. In the alternative, the voter can request that two election officers, one from each major party, accompany them into the voting booth to assist them in completing their ballot. See, e.g., 950 C.M.R. § 54.04(9)(c) (where a voter requests instruction or assistance after entering the voting machine booth two election officers of different political parties may instruct or assist the voter in the voting booth).

Voter Not on Voting List

If the name of a person claiming the right to vote is not on the voting list, either the active or inactive list, determine whether or not the person is entitled to vote. 950 C.M.R. § 53.03(5)(a); 950 C.M.R. § 54.04(6)(a). This requires that each polling location have a mechanism with which to communicate with the local election office. There must be available at least one telephone line at the clerk's office for every 10,000 voters. 950 C.M.R. § 54.04(6)(c).

The local election official must review all available records for at least the past three years to determine who during that time period. 950 C.M.R. § 54.04(6)(b).

If the presiding officer or the local election official determines that the person is entitled to vote, the presiding officer completes the proper certificate containing the name, address, and party affiliation, if any, to the voter upon the completion of an Affirmation of Current and Continuous Residence. G. L. c. 51, § 59 (1998 ed.); 950 C.M.R. § 54.04(6). The certificate is attached to the voting list, and the voter is then allowed to vote. If the presiding officer is unable to make such determination, the person is directed to the local election office to make a further inquiry into their qualifications as a voter. If the local election official determines that the person is qualified to vote, the voter may either vote by absentee ballot at the local election office or return to their proper polling location with a certificate authorizing them to vote. The voter's name is then restored to the voter's list without requiring further action by the voter.

Escrow Ballots

An escrow ballot is only used when a person asserts that right to vote and their name is either not on the voting list or is on the voting list listed incorrectly and further

that their identity or qualifications cannot be determined. G. L. c. 51, § 59A (1998 ed.). In the case of a primary, an escrow ballot can be given to a voter who claims a different party enrollment than your records indicate. The person's name and address must be recorded on the ballot, just as in the case of a challenge, and the word "escrow" is used to describe the cause assigned for challenge. The ballot is deposited in an envelope designated for escrow ballots.

After the close of the polls, the envelope is sealed and all escrow ballots are retained, preserved and destroyed in the same manner as the ballots cast are retained, preserved and destroyed. Escrow ballots may only be examined if the total number of escrow ballots may change the result of the election. Id.

Spoiled Ballots

A voter may request a new ballot if they make a mistake in marking their ballot. G. L. c. 54, § 81 (1998 ed.). If a voter spoils a ballot, the voter may obtain two others, one at a time, upon returning each spoiled one. A ballot that is spoiled by a voter is marked "Spoiled" and then sealed in an envelope without being examined.

Closing of Polls

Any voters in line at the time set for the closing of the polls must be allowed to vote. G. L. c. 54, § 70 (1998 ed.). The polling location must remain open after the closing of the polls so that the public may observe the counting of votes from outside the guardrail. The voting lists and all ballots removed from the ballot box shall be kept in open view of the voters present until enclosed and sealed up, and all proceedings in the canvass and counting of votes shall be public and in open view of the voters. G. L. c. 54, § 105A (1998 ed.). However, only election officers may take part in the actual process of counting and sealing the voting materials. Id. During this process, the observers must stand outside the guard rail. G. L. c. 54, § 70 (1998 ed.).

Counting Votes

The process of counting the ballots differs depending on the type of voting equipment used. However, the basic requirements are the same. The clerk must record the final register number on the ballot box. G. L. c. 54, §§ 105, 105A (1998 ed.). A count must be made of the voters on both the check in and check out lists, and the voting lists must thereafter be sealed in an envelope. Id.; see also G. L. c. 54, § 107 (1998 ed.) (procedure for sealing voting lists and ballots; applicable to all of the materials required to be sealed as indicated below). The escrow ballots must be counted, placed in an envelope, the number placed on the outside of the envelope, and the envelope must then be sealed. G. L. c. 54, §§ 105, 105A (1998 ed.).

The election officers shall canvass and count the ballots if paper ballots are used, and otherwise, the election officers shall read the vote totals from the counting device after the polls close, either by a printer mechanism or otherwise. G. L. c. 54, §§ 105, 105A (1998 ed.). The ballots not able to be read by the machines must be hand counted. Id. Election officers may not hold a pen or any other kind of marking device during the counting of the ballots, except for the person actually recorded the votes. G. L. c. 54, § 80 (1998 ed.). Furthermore, such election officials may only use red pencils or red ink to record or tabulate votes. Id. For the purpose of ascertaining the results of a state election, city election, or a town election where official ballots are used, or of any

question submitted to the voters, the election officials must use the blank forms and apparatus provided by the Secretary of the Commonwealth. G. L. c. 54, § 104 (1998 ed.).

The unused and spoiled ballots must also be counted, placed in a container under seal, and the clerk must record the numbers. G. L. c. 54, §§ 105, 105A (1998 ed.). The counted ballots are placed into a designated container, which is then sealed a certificate is affixed thereto stating that only ballots cast and no other ballots are contained therein. Id. The total tally sheets are placed in an envelope, sealed, and the warden and clerk also sign the outside of the envelope. Id. In communities using a central tabulation facility, the ballots will then be transported thereto, and then transmitted to the city or town clerk who must retain them in a secure location. G. L. c. 54, § 105A (1998 ed.). In all other communities, the sealed envelopes and containers will be returned directly to the city or town clerk who must retain them in a secure location. G. L. c. 54, §§ 105, 105A (1998 ed.).

What to Do if a Problem Arises on Election Day

If a person encounters a problem at a polling location on Election Day, the person should approach the warden or the presiding officer with the issue. As the warden or presiding officer is in charge of the polling location, they should be able to resolve any issues. However, if the problem persists, a person should contact the city or town clerk who is the chief election officer of the municipality. If the problem is still not resolved, a person may contact the Secretary of the Commonwealth's Elections Division at 617-727-2828 or 1-800-462-8683.

City of Medford, Election Summary abides by the same rules and regulations as the Secretary of State and then some as follows:

950 CMR 53.03 (18c and 18d)

Campaign Material. No campaign material intended to influence the vote of a voter in the ongoing election, including campaign literature, buttons, signs, and ballot stickers, maybe posted, exhibited, circulated or distributed in the polling place, in the building where it is located, on the building walls, on the premises where the building stands, or within **150 feet** of an entrance door to the building. As used in this paragraph and M.G.L. c.54 section 65, the "premises" where or on which the building stands means only the grounds in the immediate vicinity of the building and does not include the entirety of a large parcel of real property. No person shall collect or solicit signatures on nomination papers or petitions of any kind within 150 feet of an entrance door to the building. The Police Officer shall enforce this rule under the direction of the warden. Access to the polling place must be open and unobstructed and the voters may not be hindered.

Activities at Polling Place. Within 150 feet of a polling place as defined in 950 CMR 53.03 (18c) no person shall solicit votes for or against, or otherwise promote or oppose, any person or political party or position on a ballot question to be voted on at a current election

City of Medford Ordinance Chapter 14 section 42 (30-1)

Solicitation of votes.

No person at any preliminary, primary, special or general election within the city shall distribute within the polling place, in the building where the polling place is located, or within 150 feet of the building entrance of such polling place, any card, handbill, placard, picture or other circular intended to influence the action of voters, nor in such locations engage in the systematic oral solicitation of votes.

(Ord. No. 397, § 42, 9-4-79)

State law reference(s)--Solicitation of votes, M.G.L.A. c. 54, § 65.

3.)

City of Medford Chapter 29 Zoning Ordinances

Chapter 29, Section 9.4 Definitions

Political Sign: A temporary sign intended to advance a political statement, cause, or campaign for office.

Chapter 29, section 9.9C

Political Signs: One or more signs may be displayed on private property. **A sign shall not exceed twelve (12) square feet in area.** All Political signs relating to an election shall be removed within seven (7) days after the election. Following a primary election, all signs of losing candidates shall be removed within seven (7) days. Signs of winning candidates may remain in place until seven (7) days after the final election.

Chapter 13, Section 16

Sec. 78-7. Placing of structures in streets.

(a) No person shall place, erect or cause to be placed or erected within any sidewalk, street or highway any fixture or structure unless a permit, issued by the city council in the case of city ways, or by the department of public works of the commonwealth in the case of state highways, authorizing such placing or erection, has been granted and is in effect.

(b) No person, other than one employed directly or indirectly by this city or by the commonwealth, and while in the performance of necessary public duties, shall at any time place or leave in any sidewalk, street or highway any article, material or merchandise or park a vehicle or cart in any sidewalk, street or highway for the purpose of displaying merchandise unless a permit issued by the city council, in the case of city ways, or by the department of public works, in the case of state highways, authorizing the use of the sidewalk, street or highway, has been granted and is in effect, except as may be necessary for the reasonable and expeditious loading or unloading of any such article, material, merchandise, cart or vehicle; provided, however, that such property shall never be left so as to obstruct the free passage of pedestrians or vehicular travel.

Any such fixture, structure or property, as referred to in this section, which has been erected, placed or left illegally in any street, highway or sidewalk may be moved by or under the direction of an officer and at the owner's expense.

(Rev. Ords. 1974, ch. 13, § 16)

(Please do not leave any sign or other structure unattended on public property such as sidewalks, streets and fences)

(Temple Shalom has asked that political or any signs not be left unattended and left behind on the center's property)

Chapter 13, section 15

Sec. 78-6. Use of vehicle solely for advertising.

No person shall operate or park a vehicle on any street or highway for the sole purpose of displaying advertising signs, without first obtaining permit from the chief of police.

(Rev. Ords. 1974, ch. 13, § 15)

Please help us "Keep Medford Clean". Campaign signs and literature should be picked up during and after the election. Please don't litter!

